**MINUTES OF THE ORDINARY MEETING OF LANESHAW BRIDGE PARISH COUNCIL HELD ON 3rd SEPTEMBER 2018 AT THE EMMOTT ARMS**

**PRESENT**

**Councillors Clerk to the Parish Council**

S Humbert (**Chairman)** Jackie Peden

S Bannister **LCC/PBC Representative**

M Halstead Cllr P Foxley J Knowles

1. **Apologies**

None.

1. **Declaration of Interest**

Members were reminded of the requirements of the member Code of Conduct concerning Declarations of Interest. Cllr Knowles declared his interest as Lengthsman.

1. **Public Question Time**

A member of the public was in attendance and expressed his thanks to the Lengthsman for the grass cutting and commented that the grassed areas were much improved.

He asked about a bus timetable for the bus shelter at the bottom of Vernon Road.

**Resolved**

The Clerk agreed to contact Transdev to request that a bus timetable be posted but there was still confusion as to the shelter’s ownership and the Clerk agreed to email a copy of the bus shelter transfer document to Cllr Bannister for clarification.

He also asked about the reinstatement of the Noticeboard on Sheridan Road.

**Resolved**

Councillors agreed to replace the old noticeboard.

**Minutes of the last meeting/matters arising**

Cllr Humbert declared that the Minutes of the last meeting be accepted as a true record and this was seconded by Cllr Bannister.

1. **Lancashire County Council and Pendle Borough Councillors’ Report**

Nothing to report.

1. **Planning Applications**

Nothing relevant

1. **Grants**

Nothing to report.

1. **Finance**

**Invoices received for the following:-**

J Peden – Clerk’s fees April/May/June/July – £750.72

Clean Fix– Cleaning of Bus shelters/toilets/benches July and August – £870.61

M Knowles- Lengthsman’s fees July and August (including grass cutting)- £1200.00

Wallgate – Repairs to Public Conveniences - £162.84

Water Plus – Water rates for Public Conveniences - £280.31

J Peden – Clerk’s fees August - £140.76

LALC – Annual subscription fee - £142.88

M Knowles – Additional work by Lengthsman – £711.00

Pendle Borough Council – Business Rates for Public Conveniences - £804.00

Laneshaw Bridge Events Committee – Donation for Memorial Garden - £150

**It was agreed that the invoices be paid**

1. **Correspondence Received**

All emails relating to the Parish Council have been forwarded to Councillors.

1. **Items for discussion**
2. **Lengthsman’s Report**

The lengthsman reported that it had been a dry and difficult summer for planting but the hanging baskets around the area of the public conveniences looked good. He added that he had obtained prices for the replacement trees for the Memorial Garden.

1. **Memorial Garden**

The lengthsman reported that dog fouling was still a problem and that dogs urinating on the grass were causing the grass to die, however he advised that the beech hedging around the Memorial Garden will be planted this month.

The lengthsman reported that he had ordered metal sculptures of soldiers and plaques to place on the Memorial Garden as a celebration of the 100 year anniversary of the end of World War 1 and that he hoped to organise a special service in commemoration of the event. He added that local businesses had donated towards the costs and requested a donation from the Parish Council.

**Resolved**

Councillors agreed to donate £150.

1. **Parish Council Website**

Martin Clapham agreed to set up and maintain the Parish Council Website voluntarily and he talked to Parish Councillors about what was needed for the site.

**Resolved**

Councillors agreed that Martin be paid £40 per month for the work on the website plus the cost of the site fee.

Date of next meeting:

Monday 8th October 2018 at 7 pm