**MINUTES OF THE ORDINARY MEETING OF LANESHAW BRIDGE PARISH COUNCIL HELD ON 19th NOVEMBER 2018 AT THE EMMOTT ARMS**

**PRESENT**

**Councillors Clerk to the Parish Council Parish Councillor Applicants**

S Humbert (**Chairman)** Jackie Peden Anthony Gawthrope

S Bannister **LCC/PBC Representative** Simon Whitham

M Halstead Cllr P Foxley Roger Bucknell

J Knowles Cllr M Foxley

1. **Apologies**

None.

1. **Declaration of Interest**

Members were reminded of the requirements of the member Code of Conduct concerning Declarations of Interest. Cllr Knowles declared his interest as Lengthsman.

1. **Public Question Time**

A member of the public made a request to speak at the meeting regarding an incident with a Laneshaw Bridge School bus on Monday 19th November. She expressed concern regarding the safety and wellbeing of the children boarding the bus, the fact that it had travelled up Emmott Lane causing a build up of traffic in both directions and the driver’s intention to reverse down Emmott Lane on to Keighley Road.

**Resolved**

Councillors agreed that a letter should be written to the Headteacher outlining the concerns raised. The member of public was asked to email the Clerk giving details of the incident so that a letter could be sent.

**Minutes of the last meeting/matters arising**

Cllr Humbert declared that the Minutes of the last meeting be accepted as a true record and this was seconded by Cllr Bannister.

1. **Lancashire County Council and Pendle Borough Councillors’ Report**

**Parking on School Lane near the junction with Keighley Road**

Cllr M Foxley reported that she had raised this issue with the police who were reluctant to take any action. She reminded Councillors that a Rural Police Meeting was due to be held at Trawden Community Centre on 28th November at 7pm and suggested that a representative from Laneshaw Bridge PC attended with photographic evidence to further highlight this issue.

**Resolved**

Cllr Bannister and Cllr Humbert agreed to attend the Rural Police Meeting.

**Pendle Council – Neighbourhood Plan Summit**

Cllr P Foxley advised Councillors that Pendle Council would be organising a Neighbourhood Plan Summit mid January. Local Councils who have developed a successful Neighbourhood Plan will be present to inform other Councils/Councillors of the process for developing a Neighbourhood Plan and to demonstrate how the Plan has been effective against some planning issues. Cllr Foxley agreed to keep Councillors informed regarding the date.

1. **Planning Applications**

All Planning Lists had been forwarded to Councillors and they agreed that there was nothing relevant.

1. **Grants**

Nothing to report.

1. **Finance**

**Invoices received for the following:-**

J Peden – Clerk’s fees September/October – £328.64

Clean Fix– Cleaning of Bus shelters/toilets/benches Sept/Oct – £870.61

M Knowles- Lengthsman’s fees Sept/Oct (including grass cutting)- £1200.00

PKF Littlejohn – External Audit Fee - £48

BHIB – Parish Council Insurance - £671.03

Bob Ellis – Wreaths for Remembrance Day - £88

The Emmott Arms – Remembrance Day breakfast –£297.50

**It was agreed that the invoices be paid**

1. **Correspondence Received**

All emails relating to the Parish Council have been forwarded to Councillors.

1. **Items for discussion**
2. **Lengthsman’s Report**

Cllr Knowles reported that many of the summer plants had been lifted and planted in the polytunnel for the winter. He requested £150-160 for purchasing daffodils for the village.

**Resolved**

Councillors agreed to fund the purchase of daffodils.

Cllr Knowles advised that he would be hanging the Christmas lights on the Memorial Garden at the weekend and following the problems last year, with the lights being switched off, he would ask someone to check on them regularly whilst he is away on holiday.

Cllr M Foxley commented on how wonderful the Memorial Garden looked on Remembrance Day and thanked Lenghtsman and others who had contributed.

1. **Parish Council Website**

Councillors noted that there had been very little progress in building the Parish Council Website. Cllr Knowles agreed to contact Martin Clapham before the next meeting and report back.

1. **Parking in the Village**

See LCC Councillor’s report.

1. **Precept**

Cllr Bannister advised that planning the Precept would need to be considered at the next meeting in order to meet the deadline for application in January.

1. **Appointment of Parish Councillors**

Applications had been received from the following: Anthony Gawthrope, Simon Whitham and Roger Bucknell. Councillors requested that they leave the meeting whilst their applications where considered.

**Resolved**

Following discussions, Councillors voted to accept all applicants on to the Parish Council.

Date of next meeting:

Monday 3rd December 2018 at 7 pm