**MINUTES OF THE ORDINARY MEETING OF LANESHAW BRIDGE PARISH COUNCIL HELD ON 4th MARCH 2018 AT THE EMMOTT ARMS**

**PRESENT**

**Councillors Clerk to the Parish Council Website**

S Humbert **(Chairman)** Jackie Peden Martin Clapham

A Gawthrop **LCC/PBC Representative**

J Knowles Cllr P Foxley

S Whittam

S Bannister

M Halstead

1. **Apologies**

Cllr Bucknell.

1. **Declaration of Interest**

Members were reminded of the requirements of the member Code of Conduct concerning Declarations of Interest. Cllr Knowles declared his interest as Lengthsman.

1. **Public Question Time**

None present.

1. **Minutes of the last meeting/matters arising**

Cllr Humbert declared that the Minutes of the last meeting be accepted as a true record and this was seconded by Cllr Bannister.

**Matters Arising – Website**

Martin Clapham reported that the website had been set up and will be live on Monday 11th March 2019. He advised that he was looking to set up alternative email addresses for Councillors/Clerk rather than them using their personal email addresses. He requested profiles from Councillors to post on the website. The clerk agreed to send Martin information regarding the forthcoming elections to be posted on the website.

1. **Lancashire County Council and Pendle Borough Councillors’ Report**

Cllr Margaret Foxley reported that a Neighbourhood Plan Summit was due to take place on 15th march 2019 at 6pm at Trawden Community Centre.

Cllr Foxley informed Councillors that 2 police officers had been assigned to cover the Laneshaw Bridge area and asked that any issues relating to crime be emailed to them and requested that the Parish Council Minutes be sent to them. She advised that their contact details are as follows:-

PC Matt Lunney – Mobile: 07816214612 – Email: [matt.lunney@lancashire.pnn.police.uk](mailto:matt.lunney@lancashire.pnn.police.uk)

PC Kevin Dolphin – Mobile: 07966865551 – Email: [kevin.dolphin@lancashire.pnn.police.uk](mailto:kevin.dolphin@lancashire.pnn.police.uk)

Cllr Bannister advised Cllr Foxley that was still an issue regarding cars parking too close to the junction at the top of School Lane. Cllr Gawthrop reported that a resident had been hospitalised after being knocked down at the junction. Cllr Gawthrop advised that he had photographs which illustrated the problem and Cllr Foxley advised him to forward them on to the police.

Cllr Foxley informed Councillors that she had sent a letter to a resident on Keighley Road regarding their overgrown hedge obstructing the footpath.

1. **Planning Applications**

The Planning Lists had been forwarded to Councillors and they agreed that there was nothing relevant.

1. **Grants**

Cllr Hlstead advised that she had nothing to report.

1. **Finance**

**Invoices received for the following:-**

J Peden – Clerk’s fees February– £211.14

Clean Fix– Cleaning of Bus shelters/toilets/benches January – £439.78

S Humbert – Balance of Payment for Website - £68.71

J Knowles – Lenghsman fees/Signs/Saplings/Repair burst to gents toilets - £434

**It was agreed that the invoices be paid**

1. **Correspondence Received**

All emails relating to the Parish Council have been forwarded to Councillors.

1. **Items for discussion**
2. **Council Elections - JP**

The Clerk advised that she had attended a meeting at Nelson Town Hall regarding the forthcoming elections and distributed Nomination packs along with Guidance Notes to Councillors. She asked that the nomination forms be returned to her so that she could deliver them by hand to Nelson Town Hall before the close of nominations on Wednesday 3rd April 2019 at 4pm.

It was agreed that the AGM be held in June following the Elections.

**Date of next meeting**

**Monday 1st April 2019 at 7pm**