**MINUTES OF THE ORDINARY MEETING OF LANESHAW BRIDGE PARISH COUNCIL HELD ON 5th AUGUST 2019 AT 7PM AT THE EMMOTT ARMS**

**PRESENT**

**Councillors LCC/PBC Clerk to the Parish Council**

S Bannister (Chairman) Cllr Foxley Jackie Peden

J Knowles **Website**

R Bucknell Martin Clapham

M Halstead

Cllr Whittam

1. **Apologies**

Apologies received from Cllr Gawthrop

1. **Declaration of Interest**

Members were reminded of the requirements of the member Code of Conduct concerning Declarations of Interest. Cllr Knowles declared his interest as Lengthsman.

1. **Public Question Time**

No members of the public were present.

1. **Minutes of the last meeting/matters arising**

Cllr Bucknell approved the Minutes of the last meeting as being a true record and this was seconded by Cllr Bannister.

1. **Lancashire County Council and Pendle Borough Councillors’ Report**

**Drainage work on Carriers Row**

Cllr Foxley reported that funding for the drainage work on Carriers Row had been approved and that work was due to start shortly. She expressed her concerns regarding the effectiveness of the work that was due to take place and following discussions with Councillors it was agreed that Cllr Knowles and herself arrange to meet with PBC/contractors to discuss their proposals.

**Repairs to railings at junction with School Lane** **and Keighley Road**

Cllr Foxley informed Councillors that an inspection by LCC of the damaged railings had recently taken place and that repair work was due to start soon.

**Fnding for Tree planting to Memorial Garden**

Cllr Foxley advised that funding had been approved and J Peden confirmed that funds had been received for the trees and planting.

**Footpath repairs**

Cllr Foxley informed Councillors that repairs to the collapsed footpath to Wycoller near to the old pump house were planned. Councillors advised that some improvements had already been made.

1. **Planning Applications**

Cllr Foxley agreed to monitor the application for replacing the gates to Emmott Hall to ensure that the replacement gates were in keeping with the heritage of the site.

1. **Grants**

Cllr Foxley agreed to liaise with Cllr Halstead regarding accessing grants for community projects. Cllr Foxley informed Councillors that ‘one off’ funding was available from Area Committee for ‘Engaging with the Community’. She suggested that a Community Project section be included on the website which would allow members of the local community to have some input/suggestions and be involved in projects for the village.

1. **Finance**

**Invoices received for the following**

Clean Fix – Cleaning of Bus shelters/toilets/benches June - £439.78

Clean Fix– Cleaning of Bus shelters/toilets/benches July - £430.83

M Knowles – Lengthsman fees June - £705

M Knowles – Lenghsman fees July including grass cutting/Saturday staff/additional watering of plants- £750

M Knowles- Plants - £448

Water Plus – Water rates for public conveniences - £195.72

J Peden - Clerk’s fees June and July - £375.36

Pendle Borough Council – Inspection/ Maintenance fees for playground 2017-18 - £1551.60

Pendle Borough Council – Inspection/Maintenance fees for playground 2018-19 - £1551.60

**It was agreed that the invoices be paid once the signatories had been authorised by Barclays Bank**

1. **Correspondence Received**

All emails relating to the Parish Council have been forwarded to Councillors.

1. **Items for discussion**
2. **Lengthman (JK)**

Cllr Knowles advised that the planting of perennials on Kingsley Road and Keighley Road had been carried out. He requested that funds be made available for bulb planting. Cllr Foxley agreed to see if any grant funding was available and asked Cllr Knowles to supply her with costs for the next meeting.

1. **Play Area, payment of maintenance invoices (2017/2018 and 2018/2019) (JP)**

See Item 8.

1. **Website (SB)**

Martin Clapham suggested that a Parish Council gmail be set up and advertised on the website. Councillors agreed to create a brief profile of themselves (photograph optional) for inclusion on the website.

1. **Update on Bank Account signatories (JP)**

The Clerk asked for an update on the approval of signatories for signing cheques and was informed that this still had not been finalised. Cllr Bannister agreed that he would contact Steve Humbert to sign cheques for any urgent payment of invoices.

**Date of next meeting**

**Monday 2nd September 2019 at 7pm**